

WOODBRIIDGE RURAL FIRE PROTECTION DISTRICT
400 East Augusta Street - Woodbridge
REGULAR MEETING – BOARD OF DIRECTORS
April 24, 2024

CALL TO ORDER: Vice President Moore called the regular meeting of the Woodbridge Rural Fire Protection District Board of Directors to order at 10:07 a.m.

ROLL CALL:

Directors Present: Loren Moore, David Duke, Michael Manna, and Richard Gerlack
Absent: Thomas Alexander and Operations Chief Brian Bernier
Staff Present: Fire Chief Darin Downey and District Secretary Diana Tidwell

MINUTES: On motion of Gerlack, seconded by Duke, the minutes of the regular meeting on March 27, 2024, approved as written. All ayes. Motion carried unanimously.

INVOICE COMMITTEE REPORT: Director Moore gave the Invoice Committee Report for the period ending March 31, 2024, which included reviewing the district's bills and employee costs, and found them to be in order. On motion of Gerlack, seconded by Duke, expenditures totaling \$604,266.42 for March 2024, were approved. Motion carried unanimously.

INVOICE COMMITTEE: Director Alexander and Director Gerlack will serve on the Invoice Committee reviewing May 22, 2024, at 9:30 a.m. with the regular meeting following at 10:00 a.m.

BUSINESS NOT ON AGENDA FROM PUBLIC:

- A. Association President Brandon Carr informed the Board of Barbeque Cook Off event on May 25, 2024, at the Moose Lodge on Woodbridge Road and asked if any Board members would like to judge the competition. The event is from 1200 to 1700 and Board members would need to be present for judging from 1500 to 1700.

FIRE CHIEF'S REPORT:

- A. Alarm & Fire Prevention Report:
Chief Downey reviewed the Alarm and Fire Prevention Reports, and each board member received a copy. Alarm reports show 153 calls for the month of March 2024, bringing the yearly total to 590, an increase of 86 calls from last year. There were 9 fire inspections completed during the month of March.
- B. Training Tower Update:
The training tower is progressing nicely with roofs currently being placed. The district is working with an electrical engineer for lighting on the outside.
- C. New Fire Boat Update:
Chief Downey, Operation Chief Bernier and Battalion Chief Edwards will be heading to Vallejo Tuesday, April 2, 2024, for sea trials and in service training to identify any issues with the new fire boat prior to delivery. Estimated delivery is 2-3 weeks out.
- D. I5 Commerce Project Update:
Chief Downey spoke to our attorney and there is someone in their office that is very familiar with land use representation, so we have decided to stay with them on this project. We have responded to the draft EIR due to lack of mitigation efforts. The applicant has reached out again to discuss mitigation for the project.
- E. Proposition 172 Fire District Funding Update:
The Chiefs Association had a meeting with the Board of Supervisors and County Administrator regarding prop 172 fire district funding. It was very positive, and they will be voting at the next meeting for the districts to receive 1% of the prop 172 funds collected annually by the county. Woodbridge accounts for 11% of the total ERAF loss. The amount the district should receive this year is approximately \$130,000.

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OPERATION CHIEF'S REPORT:

- A. Operations Chief Brian Bernier was absent, so Chief Downey gave an update on Academy 24-1. The Academy was extended until 5/2/2024 to allow the recruits more time to train before placing online. Graduation is scheduled for 1500 on 5/2/2024.

CORRESPONDENCE:

- A. The Board of Directors received a resignation letter from Firefighter Steven Grisham for 5/9/2024.

ACTION ITEMS:

- A. Approve Purchase of Fire Nozzles:
On motion of Gerlack, seconded by Duke, approve purchase of fire hose nozzles from L.N. Curtis using Measure U funds in the amount of \$10,089. All ayes. Motion carried unanimously.

- B. Approve Purchase of Standby Generator for Station 71:
On motion of Gerlack, seconded by Manna, purchase of standby generator for station 71 tabled until future meeting. All ayes. Motion carried unanimously.

CLOSED SESSION:

- A. NONE

BOARD COMMENTS:

- A. NONE

ADJOURNMENT: On motion of Manna, seconded by Gerlack, the Board of Directors meeting was adjourned at 11:05a.m. All ayes. Motion carried unanimously.

ATTEST:

DIANA TIDWELL, District Board Secretary