

WOODBIDGE RURAL FIRE PROTECTION DISTRICT
400 East Augusta Street - Woodbridge
REGULAR MEETING – BOARD OF DIRECTORS
June 26, 2024

CALL TO ORDER: President Moore called the regular meeting of the Woodbridge Rural Fire Protection District Board of Directors to order at 10:00 a.m.

ROLL CALL:

Directors Present: Loren Moore, David Duke, Michael Manna, Thomas Alexander, and Richard Gerlack

Absent: Operations Chief Brian Bernier

Staff Present: Fire Chief Darin Downey and District Secretary Diana Tidwell

MINUTES: On motion of Manna, seconded by Gerlack, the minutes of the regular meeting on May 22, 2024, approved as written. All ayes. Motion carried unanimously.

INVOICE COMMITTEE REPORT: Director Gerlack gave the Invoice Committee Report for the period ending May 31, 2024, which included reviewing the district's bills and employee costs, and found them to be in order. On motion of Gerlack, seconded by Manna, expenditures totaling \$583,138.00 for May 2024, were approved. Motion carried unanimously.

INVOICE COMMITTEE: Director Gerlack and President Moore will serve on the Invoice Committee reviewing July 24, 2024, at 9:30 a.m. with the regular meeting following at 10:00 a.m.

BUSINESS NOT ON AGENDA FROM PUBLIC:

A. NONE

FIRE CHIEF'S REPORT:

A. Alarm & Fire Prevention Report:

Chief Downey reviewed the Alarm and Fire Prevention Reports, and each board member received a copy. Alarm reports show 199 calls for the month of May 2024, bringing the yearly total to 951, an increase of 95 calls from last year. There were 11 fire inspections completed during the month of May.

B. Training Tower Update:

The training tower is coming along nicely. Should have bids for electrical within the next couple of weeks. Next phase will be installing sprinklers, standpipe system, and smoke machine.

C. I-5 Commerce Project Update:

Chief Downey met with the county council and the director of community development about the project. The district legal council was also present. The meeting went as well as expected. County is listening to our needs and mentioned anything we ask, or demand needs to have a nexus study so County can support our requests. A new station would be very evasive and require an EIR itself, which is substantially costly. Our priority as a district is personnel, an arial device and a facility to house them as our current facility will not accommodate. County also stated the district needs to do a nexus study to possibly increase our fees.

D. Strike Team Update:

All resources from the county are back in quarters.

E. Generator Update:

They will be here on Friday to install fuel tanks and will shut down power at the station on Saturday to install the transfer switch. The generator is currently on back order until September.

F. Fire Boat Update:

Equipment is on the boat and crews have been doing familiarization on it. The radios have been programmed and we are waiting for a fitting which should be here in the next few weeks so we

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can supply water. The district did a press release on social media and in the news sentinel and KCRA news will be doing a story today.

OPERATION CHIEF'S REPORT:

A. NONE

CORRESPONDENCE:

A. NONE

ACTION ITEMS:

- A. Approve Fiscal Year 24-25 Preliminary Budget:
On motion of Gerlack, seconded by Alexander, approve Fiscal Year 2024-2025 Preliminary Budget of \$5,928,694. All ayes. Motion carried unanimously.

- B. Approve Fiscal Year 24-25 Insurance Policy:
On motion of Gerlack, seconded by Alexander, approve Fiscal Year 2024 – 2025 Insurance Policy with Truex Insurance for \$46,539.25. All ayes. Motion carried unanimously.

CLOSED SESSION:

A. NONE

BOARD COMMENTS:

- A. Director Alexander heard great things about the 1st Annual Association of Woodbridge BBQ Cookoff and suggested the Board make a team next year and support the event. Director Alexander advised he remembers in 2018 how concerned the Board of Directors were with the way the District was heading and thanked Chief Downey and staff for doing a great job and turning things around.

ADJOURNMENT: On motion of Manna, seconded by Alexander, the Board of Directors meeting was adjourned at 10:55 a.m. All ayes. Motion carried unanimously.

ATTEST:

DIANA TIDWELL, District Board Secretary