

WOODBIDGE RURAL FIRE PROTECTION DISTRICT
400 East Augusta Street - Woodbridge
REGULAR MEETING – BOARD OF DIRECTOR’S
May 24, 2023

CALL TO ORDER: President Duke called the regular meeting of the Woodbridge Rural Fire Protection District Board of Directors to order at 10:06 a.m.

ROLL CALL:

Directors Present: David Duke, Thomas Alexander and Richard Gerlack, Michael Manna
Absent: Larry Moore
Staff Present: Fire Chief Darin Downey, Operations Chief Brian Bernier and District Secretary Diana Tidwell

MINUTES: On motion of Alexander seconded by Gerlack, the minutes of the regular meeting on April 26, 2023, were approved as received. All ayes. Motion carried unanimously.

INVOICE COMMITTEE REPORT: Director Alexander gave the Invoice Committee Report for the period ending April 30, 2023, which included reviewing the district’s bills and employee costs, and found them to be in order. On motion of Alexander, seconded by Manna, expenditures totaling \$480,325.37 for April 2023, were approved. Motion carried unanimously.

INVOICE COMMITTEE: Director Manna and Director Moore will serve on the Invoice Committee reviewing June 28, 2023, at 9:30 a.m. with the regular meeting following at 10:00 a.m.

BUSINESS NOT ON AGENDA FROM PUBLIC:

A. NONE

FIRE CHIEF’S REPORT:

- A. Alarm & Fire Prevention Report:
Chief Downey reviewed the Alarm and Fire Prevention Reports, and each board member received a copy. Alarm reports show 162 calls for the month of March 2023, bringing the yearly total to 666, a decrease of 20 calls from the prior year. There were 21 fire inspections completed during the month of April.
- B. Solar Project Update:
Chief Downey advised solar project is moving along. Panels are currently being installed and should provide plenty of shade. The solar along with the lighting that was previously installed should drastically decrease the electric bill.
- C. Training Tower Update:
Chief Downey advised soils report should be complete by Friday or Monday and district can begin final design and permit process.
- D. Winter Storm Update:
Chief Downey advised FEMA Program Delivery Manager Tabitha Gonzalez-Morabito will be visiting station 71 tomorrow to review documentation and work on the Winter Storm Project with Administration to prepare for submission. Reimbursement is currently estimated at roughly \$137,000. The district also received the invoice from CalOES for the preposition during the event which will reimburse the district roughly \$27,000.

OPERATION CHIEF’S REPORT:

- A. New Engine 72 Update:
Operations Chief Bernier advised new engine 72 is currently at Golden State in South Sacramento having a leak located in the tank repaired. Pierce will be rewelding the tank at their expense and once completed personnel will pick up and deliver it to station 71. Engine 74 is also currently at Golden State having warranty repairs done. Chief Downey advised the hull is done and cabin has been completed on the new fire boat. He will be visiting in person to check the progress next Wednesday.

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CORRESPONDENCE:

- A. NONE

ACTION ITEMS:

- A. APPROVE FY 2021/2022 ANNUAL AUDIT:
On motion of Gerlack, seconded by Alexander, approve fiscal year 2021/2022 final audit. All ayes. Motion carried unanimously.
- B. APPROVE RESOLUTION 23-2 PROP 4 GOVERNMENT SPENDING LIMIT FOR FY 23/24:
On motion of Alexander, seconded by Gerlack, approve resolution 23-2 Proposition 4 Government Spending Limit Calculation for fiscal year 2023/2024 for \$12,133,109. All ayes. Motion carried unanimously.
- C. APPROVE ENGINE 72 ACCEPTANCE CERTIFICATE AND REGISTRATION CERTIFICATE:
On motion of Gerlack, seconded by Alexander, approve engine 72 Acceptance Certificate and Title Registration Certificate. All ayes. Motion carried unanimously.

CLOSED SESSION:

- A. NONE

BOARD COMMENTS:

- A. Director Alexander inquired about current status of CalPERS unfunded accrued liabilities.
- B. Director Gerlack advised he is satisfied with the direction the district is heading and the end of current fiscal year finances.

ADJOURNMENT: On motion of Duke, seconded by Gerlack, the Board of Directors meeting was adjourned at 10:38 a.m. All ayes. Motion carried unanimously.

ATTEST:

DIANA TIDWELL, District Board Secretary