

WOODBIDGE RURAL FIRE PROTECTION DISTRICT
400 East Augusta Street - Woodbridge
REGULAR MEETING – BOARD OF DIRECTORS
March 27, 2024

CALL TO ORDER: Vice President Moore called the special zoom meeting of the Woodbridge Rural Fire Protection District Board of Directors to order at 10:07 a.m.

ROLL CALL:

Directors Present: Loren Moore, David Duke, Michael Manna, and Richard Gerlack
Absent: Thomas Alexander and Operations Chief Brian Bernier
Staff Present: Fire Chief Darin Downey and District Secretary Diana Tidwell

MINUTES: On motion of Alexander, seconded by Manna, the minutes of the regular meeting on February 28, 2024, approved as written. All ayes. Motion carried unanimously.

INVOICE COMMITTEE REPORT: Director Duke gave the Invoice Committee Report for the period ending February 29, 2024, which included reviewing the district's bills and employee costs, and found them to be in order. On motion of Duke, seconded by Alexander, expenditures totaling \$399,837.05 for February 2024, were approved. Motion carried unanimously.

INVOICE COMMITTEE: Director Alexander and Director Duke will serve on the Invoice Committee reviewing April 24, 2024, at 9:30 a.m. with the regular meeting following at 10:00 a.m.

BUSINESS NOT ON AGENDA FROM PUBLIC:

- A. Al Wolter appreciates the agenda and meeting minutes being posted and available to print from the district website.

FIRE CHIEF'S REPORT:

- A. Alarm & Fire Prevention Report:
Chief Downey reviewed the Alarm and Fire Prevention Reports, and each board member received a copy. Alarm reports show 145 calls for the month of February 2024, bringing the yearly total to 437, an increase of 83 calls from last year. There were 9 fire inspections completed during the month of February.
- B. Training Tower Update:
The training tower is progressing nicely. Excavation is complete, the concrete has been poured and they are currently erecting the building.
- C. New Fire Boat Update:
Moose Boats fueled the boat this week and will be firing it up in their shop. They will be putting hours on the motor for a break in period. The Chiefs will be going to Moose Boats in mid-April to inspect the boat and do some sea trials and in-service training on the boat and equipment. Once all modifications and repairs from inspection are completed the district will pick the boat up and bring it home.
- D. Measure U Oversight Committee Update:
Measure U Application period closed March 15, 2024, with only one application received from Al Wolter. Al was previously on a 2-year appointment and is now applying for a 4-year appointment. The other two committee members will term out in 2 years. One other person picked up an application but did not turn it in. Approval of Al Wolters application is included as an action item on the agenda.
- E. I-5 Commerce Project Update:
Chief Downey has been speaking with the County, legal counsel, and project applicants. Project is in the environmental impact period and the district will need to decide what mitigation measures we need to negotiate for. Mike Souza is handling the environmental impact report. Chief Downey included a data sheet in board packets of some of the impacts the project will have on the district.

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The Board of Directors request to add retention of possible mitigation attorney as an action item on the next meeting agenda.

OPERATION CHIEF'S REPORT:

- A. Operations Chief Brian Bernier absent so Chief Downey gave an update on Academy 24-1. Academy is in week 5 and doing well. The tentative graduation ceremony will be held on April 16, 2024, at station 71 at 1500.

CORRESPONDENCE:

- A. NONE

ACTION ITEMS:

- A. Approve Resolution 24-2 Designation of Applicants Agent for Non-State Agencies:
On motion of Gerlack, seconded by Manna, approve Resolution 24-2 Designation of Applicants Agent for Non-State Agencies. All ayes. Motion carried unanimously.
- B. Approve Application for Measure U Oversight Committee:
On motion of Gerlack, seconded by Duke, approve Al Wolter Measure U Oversight Committee application for 4-year term. All ayes. Motion carried unanimously.
- C. Approve 2023 GASB 75 Valuation of Retiree Health Benefits by North Bay Pensions LLC:
On motion of Manna, seconded by Gerlack, approve 2023 GASB 75 Valuation of Retiree Health Benefits completed by North Bay Pensions, LLC. All ayes. Motion carried unanimously.

CLOSED SESSION:

- A. NONE

BOARD COMMENTS:

- A. Director Gerlack advised he is happy to see the PG&E bill for Station 71 has significantly decreased to \$24 for electricity since the solar project completion.

ADJOURNMENT: On motion of Manna, seconded by Gerlack, the Board of Directors meeting was adjourned at 11:14a.m. All ayes. Motion carried unanimously.

ATTEST:

DIANA TIDWELL, District Board Secretary