

WOODBIDGE RURAL FIRE PROTECTION DISTRICT
400 East Augusta Street - Woodbridge
REGULAR MEETING – BOARD OF DIRECTORS
May 22, 2024

CALL TO ORDER: President Moore called the regular meeting of the Woodbridge Rural Fire Protection District Board of Directors to order at 10:03 a.m.

ROLL CALL:

Directors Present: Loren Moore, David Duke, Michael Manna, Thomas Alexander, and Richard Gerlack

Absent: Operations Chief Brian Bernier

Staff Present: Fire Chief Darin Downey and District Secretary Diana Tidwell

MINUTES: On motion of Manna, seconded by Gerlack, the minutes of the regular meeting on April 24, 2024, approved as written. All ayes. Motion carried unanimously.

INVOICE COMMITTEE REPORT: Director Gerlack gave the Invoice Committee Report for the period ending April 30, 2024, which included reviewing the district's bills and employee costs, and found them to be in order. On motion of Gerlack, seconded by Manna, expenditures totaling \$505,736.09 for April 2024, were approved. Motion carried unanimously.

INVOICE COMMITTEE: Director Duke and Vice President Manna will serve on the Invoice Committee reviewing June 26, 2024, at 9:30 a.m. with the regular meeting following at 10:00 a.m.

BUSINESS NOT ON AGENDA FROM PUBLIC:

- A. Association President Brandon Carr reminded the Board of the Barbeque Cook Off event on May 25, 2024, and asked again if any Board members would like to judge the competition.

FIRE CHIEF'S REPORT:

- A. Alarm & Fire Prevention Report:
Chief Downey reviewed the Alarm and Fire Prevention Reports, and each board member received a copy. Alarm reports show 162 calls for the month of April 2024, bringing the yearly total to 752, an increase of 86 calls from last year. There were 28 fire inspections completed during the month of April.
- B. Training Tower Update:
The training tower is moving right along. The electrical engineer was here yesterday for a site visit so they can submit the plans to County for a permit. They are trying to pull one permit for both.
- C. New Fire Boat Update:
Chief Downey and Operations Chief Bernier went to sea trial the boat two weeks ago and we will be picking the boat up on Tuesday of next week.
- D. I-5 Commerce Project Update:
Chief Downey is waiting to meet with County to discuss concerns over the I-5 project. Jennifer Jolly did not know we submitted comments and has some concerns about that. Our legal counsel highly suggests we hire a consultant for design and cost of a new station or remodel.
- E. Proposition 172 Fire District Funding Update:
The Chiefs Association was successful in securing prop 172 funds from San Joaquin County. This year the funds will provide approximately \$131,000 and it will be a new line item in our budget.
- F. Preliminary Budget:
We will have the preliminary budget completed and added to the next meeting for the Boards approval.

OPERATION CHIEF'S REPORT:

- A. NONE

CORRESPONDENCE:

- A. NONE

ACTION ITEMS:

- A. Approve Purchase of Standby Generator for Station 711:
On motion of Gerlack, seconded by Alexander, approve purchase of standby generator for Station 71 from Halls Electric using Measure U funds in the amount of \$55,856. All ayes. Motion carried unanimously.
- B. Approve Resolution 23-3 Proposition 4 FY 24-25 Government Spending Limit:
On motion of Gerlack, seconded by Duke, approve Resolution 23-3 Proposition 4 Government Spending Limit of \$12,699,308. All ayes. Motion carried unanimously.
- C. Approve Resolution 24-4 Notice of Governing Board Member Election:
On motion of Gerlack, seconded by Alexander, approve Resolution 23-4 Notice of Governing Board Member Election. All ayes. Motion carried unanimously.
- D. Approve FY 24-25 Insurance Renewal Broker:
On motion of Alexander, seconded by Manna, approve hiring of new insurance broker, Truex Inc., for Fiscal Year 2024 - 2025. All ayes. Motion carried unanimously.

CLOSED SESSION:

- A. NONE

BOARD COMMENTS:

- A. Vice President Manna encouraged all Board Members available on May 25, 2024, to appear and support the Association of Woodbridge Firefighters with their first annual BBQ cook off.

ADJOURNMENT: On motion of Manna, seconded by Duke, the Board of Directors meeting was adjourned at 11:20 a.m. All ayes. Motion carried unanimously.

ATTEST:

DIANA TIDWELL, District Board Secretary