

WOODBRIIDGE RURAL FIRE PROTECTION DISTRICT
400 East Augusta Street - Woodbridge
REGULAR MEETING – BOARD OF DIRECTORS
November 15, 2023

CALL TO ORDER: President Duke called the regular meeting of the Woodbridge Rural Fire Protection District Board of Directors to order at 10:10 a.m.

ROLL CALL:

Directors Present: David Duke, Thomas Alexander, and Michael Manna
Absent: Operations Chief Brian Bernier, Richard Gerlack and Loren Moore
Staff Present: Fire Chief Darin Downey and District Secretary Diana Tidwell

MINUTES: On motion of Manna, seconded by Alexander, the minutes of the regular meeting on October 25, 2023, were approved as written. All ayes. Motion carried unanimously.

INVOICE COMMITTEE REPORT: Director Alexander gave the Invoice Committee Report for the period ending October 31, 2023, which included reviewing the district's bills and employee costs, and found them to be in order. On motion of Alexander, seconded by Duke, expenditures totaling \$529,504.38 for October 2023, were approved. Motion carried unanimously.

INVOICE COMMITTEE: Director Moore and Director Gerlack will serve on the Invoice Committee reviewing January 3, 2024, at 9:30 a.m. with the regular meeting following at 10:00 a.m.

BUSINESS NOT ON AGENDA FROM PUBLIC:

A. NONE

FIRE CHIEF'S REPORT:

- A. Alarm & Fire Prevention Report:
Chief Downey reviewed the Alarm and Fire Prevention Reports, and each board member received a copy. Alarm reports show 211 calls for the month of October 2023, bringing the yearly total to 1,905, an increase in 17 calls from the prior year. There were 8 fire inspections completed during the month of October.
- B. Training Tower Update:
The permits for the new training tower were filed with San Joaquin County last week for final approval. The engineers removed the over - excavation requirement. Chief Downey published an ad for bids on project proposals this morning and is hoping to award a bid by the next board of directors meeting.

OPERATION CHIEF'S REPORT:

A. NONE

CORRESPONDENCE:

A. NONE

ACTION ITEMS:

- A. Approve Resolution 23-5 – Lease/Purchase Financing of Fire Engine
On motion of Manna, seconded by Alexander, Resolution 23-5 Lease/Purchase Financing of Fire Engine approved. All ayes. Motion carried unanimously.
- B. Approve Hiring of 1 Lateral Fire Captain
On motion of Alexander, seconded by Duke, hiring of 1 lateral Fire Captain approved. All ayes. Motion carried unanimously.

CLOSED SESSION:

- A. Workers' Compensation claim pursuant to California Government Code Section §54956.95.
The meeting convened into closed session at 10:29 a.m.

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The meeting reconvened into open session at 10:46 a.m. with the following action from the Board of Directors:

1. No action taken by the Board of Directors for line-item A. Informational purposes only.

BOARD COMMENTS:

A. NONE

ADJOURNMENT: On motion of Duke, seconded by Manna, the Board of Directors meeting was adjourned at 10:51a.m. All ayes. Motion carried unanimously.

ATTEST:

DIANA TIDWELL, District Board Secretary