

**WOODBIDGE RURAL FIRE PROTECTION DISTRICT**  
**400 East Augusta Street - Woodbridge**  
**REGULAR MEETING – BOARD OF DIRECTOR’S**  
**October 18, 2022**

**CALL TO ORDER:** Director Richard Gerlack called the regular meeting of the Woodbridge Rural Fire Protection District Board of Directors to order at 10:01 a.m.

**ROLL CALL:**

Directors Present: David Duke, Loren Moore, Michael Manna, and Richard Gerlack  
Absent: Thomas Alexander and Operations Chief Brian Bernier  
Staff Present: Fire Chief Darin Downey, District Secretary Diana Tidwell

**MINUTES:** On motion of Moore, seconded by Manna, the minutes of the regular meeting on September 28, 2022, were approved as received. All ayes. Motion carried unanimously.

**INVOICE COMMITTEE REPORT:** Director Moore gave the Invoice Committee Report for the period ending September 30, 2022, which included reviewing the district’s bills and employee costs, and found them to be in order. On motion of Moore, seconded by Manna, expenditures totaling \$516,684.54 for September 2022, were approved. Motion carried unanimously.

**NOVEMBER INVOICE COMMITTEE:** Director Alexander and Director Duke will serve on the Invoice Committee reviewing November 21, 2022, at 9:30 a.m. with the regular meeting following at 10:00 a.m.

Chief Downey requested amendment to Agenda. Item XI Business Not on the Agenda from Public moved to after Item V Financial Report. On motion of Moore, seconded by Manna amendment to item approved. All ayes. Motion carried unanimously.

**BUSINESS NOT ON AGENDA FROM PUBLIC:**

- A. Chief Ken Johnson and Deputy Chief Tim Ortel of Lodi Fire Department introduced themselves. Chief Johnson advised Lodi Fire Department is looking for opportunities to strengthen responses and make more seamless integration and communications between departments. Deputy Chief Ortel stated that Lodi Fire Department relies heavily on Woodbridge Fire District for area coverage during structure fires. There are also times Woodbridge Fire District engines pass two Lodi Fire Department stations responding to calls. Chief Johnson spoke on risks they have identified such as AMR response times and the lengthy transports of patients from a gurney to hospital bed. Their department plans to send employees to paramedic school to have paramedics available on the scene of incidents sooner. Chief Johnson stated their desire is to bring departments together to understand and identify each other’s wants and needs, and to integrate to make things more seamless for our communities and our county. They wanted to be present at the meeting to make themselves available and to respond to any questions the Board of Directors may have. Director Manna inquired about lengthy AMR response and transport times. Director Gerlack inquired about paramedic grant and thanked both Chiefs for attending.
- B. Terry Wells Brown advised the Woodbridge MAC meeting is scheduled for October 27, 2022, at 6:30 p.m. and the Board will be hosting a sendoff for Chuck Winn.

**FIRE CHIEF’S REPORT:**

- A. Alarm & Fire Prevention Report:  
Chief Downey reviewed the Alarm and Fire Prevention Reports, and each board member received a copy. Alarm reports show 201 calls for the month of September bringing the yearly total to 1689 a decrease of 48 calls from the prior year. There were 44 fire inspections completed during the month of September.
- B. Solar Update:

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Chief Downey advised that All Save Energy will be at station 71 the next few days installing a separate air unit in the dorm room. The design for the solar unit has been approved and the company is waiting for the steel structure.

C. Standby Generator Update:

Chief Downey advised the district is still pending bids from Dallas Kort and All Save Energy for installation of the new generator at station 71.

D. Educational Revenue Augmentation Fund (ERAF)/Proposition 172:

Chief Downey advised that ERAF was enacted by legislation in 1992 and special districts began losing revenue to the ERAF shift in 1993. Prop 172, which is a statewide ½ cent sale tax was passed in 1993 to replace some of the revenue that was lost by ERAF. Every year San Joaquin County Board of Supervisors must vote on how to spend Prop 172 funds. The San Joaquin County Fire Chiefs are meeting with the County Board of Supervisors to discuss prop 172 funds for fire districts. There appears to be a disconnect and misinformation. The County Administrators Office stated that fire districts are not affected by ERAF however documents received from the County Auditors clearly show fire districts are losing revenue due to ERAF. Chief Downey advised this is ongoing and he will continue to update the Board with findings as information evolves.

**OPERATION CHIEF'S REPORT:**

A. Academy 22-3:

In the absence of Operations Chief Bernier, Chief Downey advised Academy 22-3 is in the third week and the three recruits are doing well. Academy is set for approximately eight weeks with a tentative completion at the end of November.

**CORRESPONDENCE:**

- A. District Secretary Diana Tidwell advised email received from the Registrar of Voters and stations 71, 73, and 74 are confirmed polling places for the November 8, 2022, election.

**ACTION ITEMS:**

A. APPROVAL OF SURPLUSSING OF OLD ENGINE 74

On motion of Moore, seconded by Manna, surplus of old Engine 74 tabled until next Board of Directors meeting. All ayes. Motion carried unanimously.

B. APPROVAL OF SURPLUSSING OF OUT OF SERVICE BOAT

On motion of Moore, seconded by Manna, surplus of out of service boat tabled until next Board of Directors meeting. All ayes. Motion carried unanimously.

**CLOSED SESSION:**

- A. None

**BOARD COMMENTS:**

**ADJOURNMENT:** On motion of Duke, seconded by Gerlack, the Board of Directors meeting was adjourned at 11:13 a.m. All ayes. Motion carried unanimously.

**ATTEST:**

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DIANA TIDWELL, District Board Secretary