

WOODBIDGE RURAL FIRE PROTECTION DISTRICT
400 East Augusta Street - Woodbridge
REGULAR MEETING – BOARD OF DIRECTOR’S
August 23, 2023

CALL TO ORDER: President Duke called the regular meeting of the Woodbridge Rural Fire Protection District Board of Directors to order at 10:02 a.m.

ROLL CALL:

Directors Present: David Duke, Thomas Alexander, Richard Gerlack, and Michael Manna
Absent: Vice President Loren Moore
Staff Present: Fire Chief Darin Downey, Operations Chief Bernier, and District Secretary Diana Tidwell

MINUTES: On motion of Alexander seconded by Gerlack, the minutes of the regular meeting on July 26, 2023, were approved as received. All ayes. Motion carried unanimously.

INVOICE COMMITTEE REPORT: Director Gerlack gave the Invoice Committee Report for the period ending July 31, 2023, which included reviewing the district’s bills and employee costs, and found them to be in order. On motion of Gerlack, seconded by Alexander, expenditures totaling \$506,881.76 for June 2023, were approved. Motion carried unanimously.

INVOICE COMMITTEE: Director Moore and Director Alexander will serve on the Invoice Committee reviewing September 27, 2023, at 9:30 a.m. with the regular meeting following at 10:00 a.m.

BUSINESS NOT ON AGENDA FROM PUBLIC:

- A. Community member Al Wolter commended Woodbridge Firefighters for response to Hazmat incident at Gallo Winery on August 21, 2023.
- B. California State Senate candidate for District 5 Jim Shoemaker gave a brief introduction and background and requested support from Woodbridge Fire District for candidacy.

FIRE CHIEF’S REPORT:

- A. Alarm & Fire Prevention Report:
Chief Downey reviewed the Alarm and Fire Prevention Reports, and each board member received a copy. Alarm reports show 235 calls for the month of July 2023, bringing the yearly total to 1284, a decrease of 12 calls from the prior year. There were 10 fire inspections completed during the month of July.
- B. Lodi Fire Department Automatic Aid Agreement Update:
Automatic aid agreement has been executed and is currently in use. The District is still pending a final signed agreement from City of Lodi Manager.
- C. Station 71 Solar Project Update:
Pacific Gas and Electric completed the final inspection of the Solar Project and the District is now receiving full credit.
- D. Training Tower Update:
The project is moving forward. The anchor bolt plan was received from fire training facilities and forwarded to Mike Smith Engineering for a foundation and footing plan.
- E. I-5 Commerce Commercial Project Update/EIR:
Chief Downey has been in contact with the planning department and legal counsel regarding the project which will employ approximately 2800 employees per shift. They are now preparing a draft EIR and once the draft is released, Woodbridge Fire will weigh in on the specific needs of the district.

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F. Academy 23-1 Update:

Academy 23-1 start date postponed due to exam and physical scheduling issues. Recruits will start Monday, August 28, 2023, with Orientation and a meet and greet family barbeque scheduled for Friday, August 25, 2023, at 1500.

G. OES Strike Team Deployment(s):

OES 383 deployed to fires down south, up near the town of Washington, and currently at the Six Rivers Lightning Complex Fire near the Oregon border. Most recent strike team deployed Tuesday, August 22, 2023, at 0500.

H. Woodbridge Fire District's Strategic Plan 2023-2027:

Chief Downey provided all board members with a copy of the 2023-2027 strategic plan and advised Administration has been working hard on producing the plan to use as a tool to provide the best level of service possible to our constituents. The intention is to identify areas of improvements and address any issues and/or concerns.

OPERATION CHIEF'S REPORT:

A. NONE

CORRESPONDENCE:

A. Chief Downey presented Board of Directors with letter of resignation from Firefighter Malachi San effective August 11, 2023.

ACTION ITEMS:

A. Approve FY 22/23 Audit Services by Croce, Sanguinetti, & VanderVeen

On motion of Alexander, seconded by Gerlack, Fiscal Year 2022-2023 Annual Audit Services by Croce, Sanguinetti, and VanderVeen not to exceed \$15,950 approved. All ayes. Motion carried unanimously.

B. Approve FY 22/23 Financial Transaction Report Services by Croce, Sanguinetti, & VanderVeen

On motion of Gerlack, seconded by Manna, Fiscal Year 2022-2023 Financial Transaction Report Services by Croce, Sanguinetti, and VanderVeen for \$550 approved. All ayes. Motion carried unanimously.

C. Approve Station 71 SCBA Air Compressor Purchase:

On motion of Alexander, seconded by Gerlack, purchase of SCBA Air Compressor for Station 71 from Bauer Compressor in the amount of \$23,296 from Measure U Fund approved. All ayes. Motion carried unanimously.

CLOSED SESSION:

A. Workers' Compensation claim pursuant to California Government Code Section §54956.95.

The meeting convened into closed session at 10:39 a.m.

The meeting reconvened into open session at 10:56 a.m. with the following action from the Board of Directors:

1. No action taken by the Board of Directors for line-item A.

BOARD COMMENTS:

A. NONE

ADJOURNMENT: On motion of Manna, seconded by Gerlack, the Board of Directors meeting was adjourned at 10:59 a.m. All ayes. Motion carried unanimously.

ATTEST:

DIANA TIDWELL, District Board Secretary