

**WOODBRIIDGE RURAL FIRE PROTECTION DISTRICT**  
**400 East Augusta Street - Woodbridge**  
**REGULAR MEETING – BOARD OF DIRECTOR’S**  
**July 27, 2022**

**CALL TO ORDER:** President Duke called the regular meeting of the Woodbridge Rural Fire Protection District Board of Directors to order at 10:05 a.m.

**ROLL CALL:**

Directors Present: David Duke, Michael Manna, Larry Moore, and Richard Gerlack  
Absent: Thomas Alexander, Operations Chief Brian Bernier  
Staff Present: Fire Chief Darin Downey and District Secretary Diana Tidwell

**MINUTES:** On motion of Gerlack, seconded by Moore, the minutes of the regular meeting on June 22, 2022, were approved as received. All ayes. Motion carried unanimously.

**INVOICE COMMITTEE REPORT:** Director Gerlack gave the Invoice Committee Report for the period ending June 30, 2022, which included reviewing the district’s bills and employee costs, and found them to be in order. On motion of Gerlack, seconded by Duke, expenditures totaling \$422,499.44 for June 22, 2022, were approved. Motion carried unanimously.

**AUGUST INVOICE COMMITTEE:** Director Manna and Vice President Alexander will serve on the Invoice Committee reviewing August 24, 2022, at 9:30 a.m. with the regular meeting following at 10:00 a.m.

**FIRE CHIEF’S REPORT:**

- A. Alarm & Fire Prevention Report:  
Chief Downey reviewed the Alarm and Fire Prevention Report, and each board member received a copy. Alarm reports show 182 calls for the month of June bringing the yearly total to 1069, an increase of 8 from the prior year. There were 4 fire inspections completed during the month of April. OES 383 was dispatched Saturday, July 23, 2022, at 0430 to the Oak Fire Incident with 4 personnel providing structure protection.
- B. Engine 77 Update:  
Chief Downey advised painting on Engine 77 is complete and trim is being replaced. Hoping to have back at station and begin ordering new equipment to place back in service soon.
- C. Solar Update:  
Chief Downey advised received third and final bid per board request for the Station 71 solar project. Chief Downey introduced the Hamilton’s from All Save Solar who discussed benefits, logistics, usage, etc. and answered questions from members of the Board.

**OPERATION CHIEF’S REPORT:**

- A. None

**CORRESPONDENCE:**

- A. Administrative Officer Diana Tidwell advised received correspondence from CalPERS representatives and Mr. Bells retirement has been finalized. District has discontinued ADPP payments.

**ACTION ITEMS:**

- A. APPROVE FY 22/23 FINAL BUDGET  
No action taken on item A. Approval of Fiscal Year 2022/2023 Final Budget continued until next Board of Directors Meeting.
- B. APPROVE STATION 1 SOLAR SYSTEM:  
On motion of Gerlack, seconded by Moore, approve services from All Save Solar for Station 71 solar project utilizing Measure U Funds not to exceed \$179,211. All ayes. Motion carried unanimously.

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**CLOSED SESSION:**

A. None

**BUSINESS NOT ON AGENDA FROM PUBLIC:**

A. None

**BOARD COMMENTS:**

A. None

**ADJOURNMENT:** On motion of Duke, seconded by Gerlack, the Board of Directors meeting was adjourned at 11:27 a.m. All ayes. Motion carried unanimously.

**ATTEST:**

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DIANA TIDWELL, District Board Secretary