

WOODBIDGE RURAL COUNTY FIRE PROTECTION DISTRICT
400 East Augusta Street - Woodbridge
REGULAR MEETING – BOARD OF DIRECTORS
February 25, 2026

CALL TO ORDER: Director Moore called the regular meeting of the Woodbridge Rural County Fire Protection District Board of Directors to order at 10:09 a.m.

ROLL CALL:

Directors Present: David Duke, Loren Moore, and Thomas Alexander
Absent: Richard Gerlack and Michael Manna
Staff Present: Fire Chief Darin Downey, Operations Chief Brian Bernier, and District Secretary Diana Tidwell

MINUTES: On motion of Alexander, seconded by Duke, the minutes of the regular meeting on December 17, 2025, approved as written. All ayes. Motion carried unanimously.

INVOICE COMMITTEE REPORT: Director Duke gave the Invoice Committee Report for the periods ending December 31, 2025 and January 31, 2026, which included reviewing the district's bills and employee costs, and found them to be in order. On motion of Duke, seconded by Alexander, financials for December and January approved. All ayes. Motion carried unanimously.

INVOICE COMMITTEE: Director Manna and Director Alexander will serve on the Invoice Committee scheduled to review on March 25, 2026, at 9:30 a.m. with the regular meeting following at 10:00 a.m.

BUSINESS NOT ON AGENDA FROM PUBLIC:

- A. Association President Brandon Carr extended invitation to Board of Directors to judge or show up to support the Association with their 3rd Annual Rib and Chili Cook-off on Saturday, April 18, 2026, at Oak Farm Vineyards.

FIRE CHIEF'S REPORT:

- A. Alarm & Fire Prevention Report:
Chief Downey reviewed the Alarm and Fire Prevention Reports, and each board member received a copy. Alarm reports show 177 calls for the month of January 2026, bringing the yearly total to 177, a decrease of 12 calls from last year. The district did not complete any fire inspections during the month of January. Personnel are currently working on scheduling for the 2026 calendar year.
- B. New Rescue:
New Rescue is back at station from having radio and electronics installed and equipment mounted. Crews are working on a training plan. New Rescue tentatively scheduled to be in operation within a month and a half.
- C. Update on Training Facility:
An RFP was placed on Builders Exchange and in the Lodi News Sentinel for classroom construction. Bids have been received thus far from 5 interested contractors. The bid deadline is March 23, 2026. Public opening of bids will be March 24, 2026 and Chief will seek Board approval at next board meeting.
- D. Form 700:
Form 700s have been sent by email to each board member. The deadline for submission is March 31, 2026.
- E. AB1234 Ethics Training:
Battalion Chief Edwards will send AB1234 Ethics Training to each board member through Vector Solutions for completion.
- F. SB827 Fiscal & Financial Training:

A new training requirement, SB827 Fiscal and Financial Training, will take effect in the second quarter. Battalion Chief Edwards will notify send training link through Vector Solutions once it has been added.

OPERATION CHIEF'S REPORT:

- A. None

CORRESPONDENCE:

- A. None

ACTION ITEMS:

- A. Approve Measure U Committee Application:
On motion of Alexander, seconded by Duke, Measure U Committee application for Jennifer Hernandez approved for an additional 4-year term. All ayes. Motion carried unanimously.
- B. Reorganization of the Board:
On motion of Duke. seconded by Alexander, approve David Duke as Board President and Thomas Alexander Vice President. All ayes. Motion carried unanimously.
- C. City of Lodi Annexation Executive Agreement:
Per Chief Downey the property value has changed from roughly 300 thousand to approximately 2.2 million since prior assessment. Chief would like to table approval of annexation until future meeting.
- D. Battalion Chief Pickup Build-up:
On motion of Duke. seconded by Alexander, approve David Duke as Board President and Thomas Alexander Vice President. All ayes. Motion carried unanimously.
- E. Approve FY 2025 Special District Financial Transaction Report from CSV:
On motion of Alexander, seconded by Duke, approve Battalion Chief Build-up by Derotic Emergency Equipment in the amount of \$39,458.13 using Measure U funds. All ayes. Motion carried unanimously.
- F. Lateral Engineer Hiring Process:
On motion of Alexander, seconded by Duke, approve lateral engineer hiring process. All ayes. Motion carried unanimously.
- G. Reorganization of the Board:
On motion of Duke. seconded by Alexander, approve Station 73 septic repair by LR Varwig & Sons in the amount of \$6,892.75. All ayes. Motion carried unanimously.

CLOSED SESSION:

- A. Workers Compensation claim pursuant to California Government Code Section §54956.95
The meeting convened into closed session at 10:44 a.m.
The meeting reconvened into open session at 10:55 a.m. with the following action from the Board of Directors:
 - 1. No action taken on line-item A, information only.

BOARD COMMENTS:

- A. None

ADJOURNMENT: On motion of Alexander, seconded by Duke, the Board of Directors meeting was adjourned at 11:07 am. All ayes. Motion carried unanimously.

ATTEST:

DIANA TIDWELL, District Board Secretary