

**WOODBRIIDGE RURAL FIRE PROTECTION DISTRICT**  
**400 East Augusta Street - Woodbridge**  
**REGULAR MEETING – BOARD OF DIRECTOR’S**  
**May 18, 2022**

**CALL TO ORDER:** President Duke called the regular meeting of the Woodbridge Rural Fire Protection District Board of Directors to order at 10:00 a.m.

**ROLL CALL:**

Directors Present: David Duke, Thomas Alexander, Larry Moore, and Michael Manna  
Absent: Richard Gerlack and Fire Chief Downey  
Staff Present: Operations Chief Brian Bernier, and District Secretary Diana Tidwell

**MINUTES:** On motion of Moore, seconded by Alexander, the minutes of the regular meeting on April 27, 2022, were approved as received. All ayes. Motion carried unanimously.

**INVOICE COMMITTEE REPORT:** Director Moore gave the Invoice Committee Report for the period ending April 30, 2022, which included reviewing the district’s bills and employee costs, and found them to be in order. On motion of Moore, seconded by Alexander, expenditures totaling \$469,523.42 for April 2022, were approved. Motion carried unanimously.

**JUNE INVOICE COMMITTEE:** Director Duke and Director Gerlack will serve on the Invoice Committee reviewing June 22, 2022, at 9:30 a.m. with the regular meeting following at 10:00 a.m.

**FIRE CHIEF’S REPORT:**

**OPERATION CHIEF’S REPORT:**

A. Alarm & Fire Prevention Report:

In absence of Fire Chief Darin Downey, Operations Chief Brian Bernier reviewed the Alarm and Fire Prevention Report, and each board member received a copy. Alarm reports show 149 calls for the month of April bringing the yearly total to 642, an increase of 19 from the prior year. There were 8 fire inspections completed during the month of April.

Operations Chief Bernier advised Engine 74 is currently out of service as personnel found a crack in the body of the engine. Pierce Manufacturing is involved, and the repair should fall under warranty. Will keep the Board updated as any new information is available. Chief Bernier also advised Engine 73 is going to need a new transmission and he will continue to update the Board as information becomes available.

Operations Chief Bernier advised Academy 22-2 will be graduating Friday, May 27, 2022, at 1500 and invited Board of Directors and personnel to attend the ceremony.

**CORRESPONDENCE:**

A. None

**ACTION ITEMS:**

A. APPROVE FISCAL YEAR 2020/2021 ANNUAL AUDIT:

On Motion of Alexander, seconded by Manna, approve purchase of Station 1 Generator from Nationwide Generators for \$7,586.92. All ayes. Motion carried unanimously.

B. RATIFICATION OF LABOR CONTRACT:

President Duke requested Action Item B moved to after closed session. The meeting reconvened from closed session at 10:25a.m. On motion of Moore, seconded by Alexander, ratification of Labor Contract for 2022 to 2024 approved. All ayes. Motion carried unanimously.

C. PROPOSITION 4 – GOVERNEMENT SPENDING LIMIT CALCULTATION FOR FY 22-23:

On motion of Moore, seconded by Alexander, approve Proposition 4 Government Spending Limit for FY 2022 – 2023 and adopt Resolution 22-1. All ayes. Motion carried unanimously.

**CLOSED SESSION:**

- A. Liability claims/Workers’ Compensation claims/Medical Malpractice claims pursuant to Government Code §54956.95
- B. Labor Negotiations pursuant to California Government Code Section §54957.6

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The meeting convened into closed session at 11:14 a.m.

The meeting reconvened into open session at 1:00 p.m. with the following action from the Board of Directors:

1. No action taken from the Board of Directors for line-item A.
2. Action from the Board of Directors for line-item B to be taken upon return to open forum. Direction was provided in regards to Action Item B only.

**BUSINESS NOT ON AGENDA FROM PUBLIC:**

- A. None

**BOARD COMMENTS:**

- A. Director Manna inquired about when weed abatement will start. Per Operations Chief Bernier personnel have already begun inspecting and sending out first letters.

**ADJOURNMENT:** On motion of Moore, the Board of Directors meeting was adjourned at 10:30a.m. Seconded by Duke. All ayes. Motion carried unanimously.

**ATTEST:**

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DIANA TIDWELL, District Board Secretary