

WOODBIDGE RURAL FIRE PROTECTION DISTRICT
400 East Augusta Street - Woodbridge
REGULAR MEETING – BOARD OF DIRECTOR’S
September 28, 2022

CALL TO ORDER: Vice President Thomas Alexander called the regular meeting of the Woodbridge Rural Fire Protection District Board of Directors to order at 9:59 a.m.

ROLL CALL:

Directors Present: Thomas Alexander, Loren Moore, Michael Manna, and Richard Gerlack
Absent: David Duke, Fire Chief Darin Downey
Staff Present: Operations Chief Brian Bernier, District Secretary Diana Tidwell

Operations Chief Brian Bernier requested amendment of the agenda due to time sensitivity of item. On motion of Gerlack, seconded by Moore, agenda amended to add Portable Radio Grant as Action Item E.

MINUTES: On motion of Gerlack, seconded by Moore, the minutes of the regular meeting on August 24, 2022, were approved as received. All ayes. Motion carried unanimously.

INVOICE COMMITTEE REPORT: Director Gerlack gave the Invoice Committee Report for the period ending August 31, 2022, which included reviewing the district’s bills and employee costs, and found them to be in order. On motion of Gerlack, seconded by Moore, expenditures totaling \$461,012.51 for August 2022, were approved. Motion carried unanimously.

OCTOBER INVOICE COMMITTEE: Director Manna and Director Duke will serve on the Invoice Committee reviewing October 18, 2022, at 9:30 a.m. with the regular meeting following at 10:00 a.m.

FIRE CHIEF’S REPORT:

- A. Alarm & Fire Prevention Report:
In the absence of Chief Downey, Operations Chief Bernier reviewed the Alarm and Fire Prevention Reports, and each board member received a copy. Alarm reports show 192 calls for the month of August bringing the yearly total to 1488, a decrease of 46 from the prior year. There were 30 fire inspections completed during the month of August.
- B. Engine 77 Update:
Operations Chief Bernier advised still attempting to get another bid for lettering and striping and pricing additional equipment for Engine 77.
- C. Solar Update:
Operations Chief Bernier advised markings are laid out and solar panels have been delivered for Station 71 solar project. Company is waiting for completion of steel structure to begin excavation.
- D. Measure U Committee Update:
Operations Chief Bernier advised the Measure U Committee met on August 19th and completed their review and independent audit of Measure U funds. Operations Chief Bernier introduced Steve Reeves who reviewed findings of report. Mr. Reeves advised nothing out of ordinary and final review determined funds were used properly. Mr. Reeves gave recommendations for future auditing and requested a copy of previously approved 2 Year Plan of Measure U funds.
- E. Standby Generator:
Operations Chief Bernier advised the new generator has been delivered to Station 71 along with the transfer switch. Chief Downey will be obtaining bids for installation and present to Board of Directors at future meeting for approval.

OPERATION CHIEF’S REPORT:

- A. Academy 22-3:
Operation Chief Bernier advised a 3-person recruit academy starting tentatively on October 3, 2022. An Orientation and Meet and Greet Barbeque is scheduled for September 30, 2022.

CORRESPONDENCE:

- A. Received resignation letters from Firefighter Farris who received an offer from Consumnes Fire, and Firefighter Jones who received an offer from Modesto Fire.

ACTION ITEMS:

- A. APPROVE FY 22/23 FINAL BUDGET
On motion of Moore, seconded by Gerlack, final budget for fiscal year 2022-2023 approved in the amount of \$5,383,079. All ayes. Motion carried unanimously.
- B. APPROVAL OF LUCAS DEVICE WARRANTY PLAN
On motion of Gerlack, seconded by Manna, approve purchase of Lucas Device 4-year Warranty Plan for \$15,320.40. All ayes. Motion carried unanimously.
- C. APPROVEAL OF SURPLUSSING OF OLD ENGINE 74
On motion of Manna, seconded by Moore, surplus of old Engine 74 tabled until next Board of Directors meeting. All ayes. Motion carried unanimously.
- D. APPROVAL OF SURPLUSSING OF OUT OF SERVICE BOAT
On motion of Manna, seconded by Moore, surplus of out of service boat tabled until next Board of Directors meeting. All ayes. Motion carried unanimously.
- E. APPROVAL OF PORTABLE RADIO GRANT
On motion of Moore, seconded by Gerlack approve acceptance of 90/10 Portable Radio Grant agreement and purchase of 18 portable radios utilizing Measure U funds in the amount of \$17,157.63. All ayes. Motion carried unanimously.

CLOSED SESSION:

- A. None

BUSINESS NOT ON AGENDA FROM PUBLIC:

- A. Terry Wells-Brown announced upcoming Octoberfest Community event in downtown Woodbridge on October 15, 2022.

BOARD COMMENTS:

- A. None

ADJOURNMENT: On motion of Gerlack, seconded by Manna, the Board of Directors meeting was adjourned at 10:54 a.m. All ayes. Motion carried unanimously.

ATTEST:

DIANA TIDWELL, District Board Secretary