

WOODBRIIDGE RURAL FIRE PROTECTION DISTRICT
400 East Augusta Street - Woodbridge
REGULAR MEETING – BOARD OF DIRECTOR’S
June 28, 2023

CALL TO ORDER: President Duke called the regular meeting of the Woodbridge Rural Fire Protection District Board of Directors to order at 10:07 a.m.

ROLL CALL:

Directors Present: David Duke, Thomas Alexander and Richard Gerlack, Michael Manna, Loren Moore
Absent: None
Staff Present: Fire Chief Darin Downey, Operations Chief Brian Bernier and District Secretary Diana Tidwell

MINUTES: On motion of Alexander seconded by Gerlack, the minutes of the regular meeting on May 24, 2023, were approved as received. All ayes. Motion carried unanimously.

INVOICE COMMITTEE REPORT: Director Gerlack gave the Invoice Committee Report for the period ending May 30, 2023, which included reviewing the district’s bills and employee costs, and found them to be in order. On motion of Gerlack, seconded by Alexander, expenditures totaling \$518,551.69 for May 2023, were approved. Motion carried unanimously.

INVOICE COMMITTEE: Director Manna and Director Alexander will serve on the Invoice Committee reviewing July 28, 2023, at 9:30 a.m. with the regular meeting following at 10:00 a.m.

BUSINESS NOT ON AGENDA FROM PUBLIC:

- A. NONE

FIRE CHIEF’S REPORT:

- A. Alarm & Fire Prevention Report:
Chief Downey reviewed the Alarm and Fire Prevention Reports, and each board member received a copy. Alarm reports show 190 calls for the month of May 2023, bringing the yearly total to 856, a decrease of 31 calls from the prior year. There were 10 fire inspections completed during the month of May.
- B. Solar Project Update:
Chief Downey advised solar project is almost complete. Still need to hook the system to the network and wait for PG&E to approve the connection.
- C. Training Tower Update:
Chief Downey advised still waiting for engineering report to be complete for the engineering of the footing. County has approved several variances for the project. Waiting to hear back about final drawings then will send to county for final approval.
- D. FEMA/OES Winter Storm Update:
Chief Downey advised everything has been submitted to FEMA & OES for reimbursement. Estimate is approximately 137k from FEMA and 27k from OES.
- E. New Fire Boat Update:
Chief Downey and Operations Chief Bernier met for the mid construction build and everything looks good. Boat is on track to be complete by the end of the calendar year.

OPERATION CHIEF’S REPORT:

- A. New Engine 72 Update:
Operations Chief Bernier advised new engine 72 is in quarters and was put in service last week with no issues. Old engine 72 has been placed into reserve. Engine 76 has been prepared for possible surplus.

CORRESPONDENCE:

- A. NONE

ACTION ITEMS:

- A. Adopt FY 23/24 Preliminary Budget:
On motion of Alexander, seconded by Moore, fiscal year 2023/2024 adopted. All ayes. Motion carried unanimously.

- B. APPROVE AUTOMATIC AID AGREEMENT WITH CITY OF LODI:
On motion of Moorer, seconded by Gerlack, automatic aid agreement with City of Lodi approved. All ayes. Motion carried unanimously.

- C. APPROVE ENGINE 76 SURPLUS:
On motion of Moore, seconded by Gerlack, approve surplus of engine 76. All ayes. Motion carried unanimously.

CLOSED SESSION:

- A. Workers' Compensation claim pursuant to California Government Code Section §54956.95.
The meeting convened into closed session at 11:36 a.m.
The meeting reconvened into open session at 11:53 a.m. with the following action from the Board of Directors:
 - 1. No action taken from the Board of Directors for line-item A.

BOARD COMMENTS:

ADJOURNMENT: On motion of Duke, seconded by Alexander, the Board of Directors meeting was adjourned at 11:55 a.m. All ayes. Motion carried unanimously.

ATTEST:

DIANA TIDWELL, District Board Secretary