

WOODBRIIDGE RURAL FIRE PROTECTION DISTRICT
400 East Augusta Street - Woodbridge
REGULAR MEETING – BOARD OF DIRECTORS
October 25, 2023

CALL TO ORDER: President Duke called the regular meeting of the Woodbridge Rural Fire Protection District Board of Directors to order at 10:02 a.m.

ROLL CALL:

Directors Present: David Duke, Thomas Alexander, Richard Gerlack, Michael Manna, and Loren Moore
Absent: None
Staff Present: Fire Chief Darin Downey, Operations Chief Bernier, and District Secretary Diana Tidwell

MINUTES: On motion of Moore, seconded by Gerlack, the minutes of the regular meeting on September 27, 2023, were approved as written. All ayes. Motion carried unanimously.

INVOICE COMMITTEE REPORT: Director Gerlack gave the Invoice Committee Report for the period ending September 30, 2023, which included reviewing the district's bills and employee costs, and found them to be in order. On motion of Gerlack, seconded by Manna, expenditures totaling \$644,277.25 for September 2023, were approved. Motion carried unanimously.

INVOICE COMMITTEE: Director Moore and Director Alexander will serve on the Invoice Committee reviewing November 15, 2023, at 9:30 a.m. with the regular meeting following at 10:00 a.m.

BUSINESS NOT ON AGENDA FROM PUBLIC:

- A. NONE

FIRE CHIEF'S REPORT:

- A. Alarm & Fire Prevention Report:

Chief Downey reviewed the Alarm and Fire Prevention Reports, and each board member received a copy. Alarm reports show 180 calls for the month of September 2023, bringing the yearly total to 1,694, an increase in 5 calls from the prior year. There were 17 fire inspections completed during the month of August.

- B. Training Tower Update:

There is no new update on the training tower. Chief Downey has left messages for Mike Smith with no response so the project is on hold awaiting a set of plans for foundation.

OPERATION CHIEF'S REPORT:

- A. Academy 23-1 Update

Operations Chief Bernier advised Academy 23-1 graduated last Friday, October 20, 2023. Three recruits successfully completed the Academy and entered into probationary status and were placed online as of Sunday, October 22, 2023.

CORRESPONDENCE:

- A. Cherokee Memorial Thank You Letter and Donation:

Each board member received a copy of a thank you letter and \$1000 donation to the District from Cherokee Memorial Park for fire protection services on October 20, 2023.

ACTION ITEMS:

- A. Measure U Appeals Form - Elizabeth Oliver

On motion of Gerlack, seconded by Moore, Measure U Appeals Form from Elizabeth Oliver in the amount of \$107.60 approved. All ayes. Motion carried unanimously.

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B. Measure U Appeals Form – Carrol Johnson

On motion of Gerlack, seconded by Moore, Measure U Appeals Form from Carrol Johnson in the amount of \$20.16 approved. All ayes. Motion carried unanimously.

C. Approve Purchase of New Engine 73:

On motion of Gerlack, seconded by Moore, purchase of new Engine 73 lease option #2 for a total cost of \$1,015,638.07 with a prepayment discount of \$146,971.39 by Community Leasing approved. Amount financed by Community Leasing for purchase not to exceed \$868,666.68 for a term of 7 years and an annual payment of \$160,047.81. Manna and Duke ayes, Alexander nae. Motion carried.

CLOSED SESSION:

A. Workers' Compensation claim pursuant to California Government Code Section §54956.95.

The meeting convened into closed session at 10:49 a.m.

The meeting reconvened into open session at 11:45 a.m. with the following action from the Board of Directors:

1. No action taken by the Board of Directors for line-item A. Informational purposes only.

BOARD COMMENTS:

A. Director Moore thanked the district for Engine response to his father, Larry Moore Sr, memorial service on Monday, October 23, 2023.

ADJOURNMENT: On motion of Duke, seconded by Gerlack, the Board of Directors meeting was adjourned at 11:49 a.m. All ayes. Motion carried unanimously.

ATTEST:

DIANA TIDWELL, District Board Secretary