

WOODBIDGE RURAL FIRE PROTECTION DISTRICT
400 East Augusta Street - Woodbridge
REGULAR MEETING – BOARD OF DIRECTOR’S
December 21, 2022

CALL TO ORDER: President Duke called the regular meeting of the Woodbridge Rural Fire Protection District Board of Directors to order at 10:08 a.m.

ROLL CALL:

Directors Present: David Duke, Michael Manna, and Larry Moore
Absent: Richard Gerlack and Thomas Alexander
Staff Present: Fire Chief Darin Downey, Operations Chief Brian Bernier, and District Secretary Diana Tidwell

At the start of meeting Chief Downey requested amendment to agenda. Items XD and XE added to Action Items.

MINUTES: On motion of Moore seconded by Manna, the minutes of the regular meeting on November 21, 2022, were approved as received. All ayes. Motion carried unanimously.

INVOICE COMMITTEE REPORT: Director Moore gave the Invoice Committee Report for the period ending November 30, 2022, which included reviewing the district’s bills and employee costs, and found them to be in order. On motion of Moore, seconded by Manna, expenditures totaling \$412,020.75 for November 2022, were approved. Motion carried unanimously.

DECEMBER INVOICE COMMITTEE: President Duke and Vice President Alexander will serve on the Invoice Committee reviewing January 25, 2023, at 9:30 a.m. with the regular meeting following at 10:00 a.m.

BUSINESS NOT ON AGENDA FROM PUBLIC:

A. NONE

FIRE CHIEF’S REPORT:

A. Alarm & Fire Prevention Report:

Chief Downey reviewed the Alarm and Fire Prevention Reports, and each board member received a copy. Alarm reports show 176 calls for the month of November bringing the yearly total to 2064 a decrease of 55 calls from the prior year. There were 29 fire inspections completed during the month of November.

B. Annual Audit Update:

Chief Downey advised that Pauline Sanguinetti from Croce, Sanguinetti, and Vander Veen came to Station 71 on the December 7th and 8th to perform on site portion of annual audit. Remainder will be completed off site with hopes of final report completion by January/February 2023. Once completed Ms. Sanguinetti will attend Board of Directors meeting to review and answer questions.

C. America Rescue Plan Act (ARPA) Funds Update:

Chief Downey advised the American Rescue Plan was a 1.9 trillion-dollar stimulus package passed in 2021. Of that 1.9 trillion-dollars, Woodbridge Fire District was awarded 1,885,440 by the San Joaquin County Board of Directors for various projects. The first project is \$1,121,596 for a North County Training Facility at Station 71 which includes a new training tower, classroom upgrades, and site improvements such as concrete and asphalt. The second project is \$737,086 for a new fire boat. This fire boat can be utilized as a regional concept and to help support the unprotected areas and secure new contracts. If approved by the Board of Directors, will require a minimum 30% down payment which the district will pay and the County administrator will reimburse payment in approximately 1.5 weeks. The third project secures \$17,158 for Woodbridge Fire Districts share of cost for the portable radio grant received last year. Finally, the District also received \$9,600 for 2 mobile pyramid repeaters for vehicles. The repeaters are \$4,800 per unit.

D. Educational Revenue Augmentation Fund (ERAF)/Proposition 172:

Chief Downey advised he spoke with Tom Patti and Robert Rickman who assured him that proposition 172 funding will be back on the San Joaquin County Board of Supervisors agenda shortly after the first of the year.

OPERATION CHIEF'S REPORT:

- A. NONE

CORRESPONDENCE:

- A. NONE

ACTION ITEMS:

- A. REORGANIZATION OF THE BOARD
On motion of Manna, seconded by Moore, approve reorganization of Board of Directors with Duke remaining as President, Moore as Vice President, and Diana Tidwell as Secretary. All ayes. Motion carried unanimously.
- B. APPROVE ARPA GRANT PURCHASE OF NEW TRAINING FACILITY AT STATION 71
On motion of Moore, seconded by Duke, approve purchase of new training facility, upgrades, and site improvements at Station 71 utilizing ARPA Grant Funds from County not to exceed \$1,121,596. All ayes. Motion carried unanimously.
- C. APPROVE ARPA GRANT PURCHASE OF NEW FIRE BOAT
On motion of Moore, seconded by Manna, approve purchase of new fire boat with ARPA Grant Funds not to exceed \$737,086 with a 60% down payment. All ayes. Motion carried unanimously.
- D. APPROVE PURCHASE OF NEW BATTALION VEHICLE OR REBUILD OF MOTOR
On motion of Manna, seconded by Moore, approve rebuilding of motor for Battalion Chief vehicle by Tom Hillier Ford not to exceed \$15,000. All ayes. Motion carried unanimously.
- E. APPROVE FIRE CHIEF TO BID FOR ENGINEER PLANS FOR SITE IMPROVEMENTS
On motion of Manna, seconded by Moore, approve Fire Chief Darin Downey to use best judgement on minimum 2 bids for engineer to draw site plans for Station 71 site improvements not to exceed \$10,000. All ayes. Motion carried unanimously.

CLOSED SESSION:

- A. NONE

BOARD COMMENTS:

Director Moore advised attended the Lodi Memorial and was approached by Chief Johnson and Battalion Chief Oretagal of Lodi Fire requesting feedback from their attendance at the Board of Directors meeting a few months back. Both chiefs advised they would like to continue discussions.

ADJOURNMENT: On motion of Duke, seconded by Moore, the Board of Directors meeting was adjourned at 11:31 a.m. All ayes. Motion carried unanimously.

ATTEST:

DIANA TIDWELL, District Board Secretary