

WOODBRIIDGE RURAL FIRE PROTECTION DISTRICT
400 East Augusta Street - Woodbridge
REGULAR MEETING – BOARD OF DIRECTORS
February 28, 2024

CALL TO ORDER: Vice President Moore called the special zoom meeting of the Woodbridge Rural Fire Protection District Board of Directors to order at 10:04 a.m.

ROLL CALL:

Directors Present: Loren Moore, David Duke, Michael Manna, and Thomas Alexander
Absent: Richard Gerlack
Staff Present: Fire Chief Darin Downey, Operations Chief Brian Bernier, and District Secretary Diana Tidwell

MINUTES: On motion of Alexander, seconded by Manna, the minutes of the special zoom meeting on February 1, 2024, approved as written. All ayes. Motion carried unanimously.

INVOICE COMMITTEE REPORT: Director Duke gave the Invoice Committee Report for the period ending January 31, 2024, which included reviewing the district's bills and employee costs, and found them to be in order. On motion of Duke, seconded by Alexander, expenditures totaling \$584,685.32 for January 2024, were approved. Motion carried unanimously.

INVOICE COMMITTEE: Director Gerlack and Director Moore will serve on the Invoice Committee reviewing March 27, 2024, at 9:30 a.m. with the regular meeting following at 10:00 a.m.

BUSINESS NOT ON AGENDA FROM PUBLIC:

- A. Captain Harnage gave a presentation and proposal from the labor group on nozzle fire flows.

FIRE CHIEF'S REPORT:

- A. Alarm & Fire Prevention Report:
Chief Downey reviewed the Alarm and Fire Prevention Reports, and each board member received a copy. Alarm reports show 292 calls for the month of January 2024, bringing the yearly total to 292, an increase of 67 calls from last year. There were no fire inspections completed during the month of January.
- B. Training Tower Update:
The soil engineer is requiring over excavation to achieve compaction and once completed crews will begin pouring concrete. The staircase and walls are currently being assembled inside JS Nowak's shop.
- C. SCBA Compressor Update:
The new compressor was delivered and is in service. All bottles have been tested and filled to 600 psi.
- D. Grant Update:
The district is writing a grant for a rescue. The cost share will be approximately \$50,000 if approved and the district has roughly \$300,000 in capital reserve for rescue replacement. San Joaquin County Fire Chiefs also applied for a regional grant pertaining to local and domestic terrorism and were approved for ballistic helmets and vests. Woodbridge will receive 8 sets at no cost.
- E. Measure U Oversight Committee Update:
Measure U Oversight Committee application notice has been posted in the newspaper and on District social media sites. The application period closes March 15, 2024, and all applications will be presented to the board for approval at the next meeting.
- F. Form 700 Statement of Economic Interest:
Chief Downey reminded directors that 700 forms need to be completed and returned to the district prior to April 1, 2024. Secretary Tidwell to resend forms to board members for completion.

OPERATION CHIEF’S REPORT:

- A. Operations Chief report moved to start of meeting per Chief Downey’s request. Operations Chief Bernier advised Academy 24-1 started Monday, February 26, 2024, with 4 new recruits. Each recruit and the academy instructors were present and introduced themselves. Chief Bernier will continue to update the board on their progress throughout the 8-weeks of academy.

CORRESPONDENCE:

- A. Board of Directors reviewed and approved resignation letter from Firefighter Edward Mills effective 2/20/2024.

ACTION ITEMS:

- A. Approve and Adopt San Joaquin County Hazard Mitigation Plan:
On motion of Manna, seconded by Alexander, approve, and adopt San Joaquin County Hazard Mitigation Plan Resolution 24-1. All ayes. Motion carried unanimously.
- B. Approve Purchase of 5 iPads for Board of Directors Packets
On motion of Duke, seconded by Alexander, approve purchase of 5 10.9” iPads for \$350 each for directors’ board packets. All ayes. Motion carried unanimously.
- C. Approve Submittal of Offer to Mokelumne Fire District for Water Rescue Rafts:
Per Chief Downey submittal of offer to Mokelumne Fire District for water rescue rafts to be removed from the agenda indefinitely.

CLOSED SESSION:

- A. Workers’ Compensation claim pursuant to California Government Code Section §54956.95.
The meeting convened into closed session at 11:02 a.m.
The meeting reconvened into open session at 11:19 a.m. with the following action from the Board of Directors:
 - 1. No action taken by the Board of Directors for line-item A. Informational purposes only.

BOARD COMMENTS:

- A. NONE

ADJOURNMENT: On motion of Manna, seconded by Duke, the Board of Directors meeting was adjourned at 11:21a.m. All ayes. Motion carried unanimously.

ATTEST:

DIANA TIDWELL, District Board Secretary