

WOODBIDGE RURAL FIRE PROTECTION DISTRICT
400 East Augusta Street - Woodbridge
REGULAR MEETING – BOARD OF DIRECTOR’S
August 24, 2022

CALL TO ORDER: President Duke called the regular meeting of the Woodbridge Rural Fire Protection District Board of Directors to order at 10:03 a.m.

ROLL CALL:

Directors Present: David Duke, Thomas Alexander, and Richard Gerlack
Absent: Loren Moore and Michael Manna
Staff Present: Fire Chief Darin Downey, Operations Chief Brian Bernier, and District Secretary Diana Tidwell

MINUTES: On motion of Alexander, seconded by Gerlack, the minutes of the regular meeting on July 27, 2022, were approved as received. All ayes. Motion carried unanimously.

INVOICE COMMITTEE REPORT: Director Alexander gave the Invoice Committee Report for the period ending July 31, 2022, which included reviewing the district’s bills and employee costs, and found them to be in order. On motion of Alexander, seconded by Duke, expenditures totaling \$518,089.30 for July 2022, were approved. Motion carried unanimously.

SEPTEMBER INVOICE COMMITTEE: Director Manna and Director Moore will serve on the Invoice Committee reviewing September 28, 2022, at 9:30 a.m. with the regular meeting following at 10:00 a.m.

FIRE CHIEF’S REPORT:

- A. Alarm & Fire Prevention Report:
Chief Downey reviewed the Alarm and Fire Prevention Report, and each board member received a copy. Alarm reports show 227 calls for the month of July bringing the yearly total to 1296, an increase of 8 from the prior year. There were 33 fire inspections completed during the month of July.
- B. Engine 77 Update:
Chief Downey advised Engine 77 has been painted and is back at Station 73. We are awaiting quotes for decals and additional equipment.
- C. Solar Update:
Chief Downey advised the contract and certificate of insurance for the Station 71 solar project have been sent to the district’s attorney for review to ensure district is completely indemnified from the contractor and sub-contractor.
- D. Engine 76 Accident:
Chief Downey advised Engine 76 was hit while parked on side of the road with lights on when responding to an incident. The driver of the vehicle fled from the scene and was eventually caught by Lodi PD after the tire on the vehicle went flat at Lower Sacramento Road and Kettleman. Thankfully the damage to Engine 76 was limited and it has since been repaired and placed back in service. District insurance has been notified.
- E. Strike Team Update:
Chief Downey advised the Strike Team returned home from Siskiyou County last Tuesday and the Cal Fire Unit Leader sent an email recognizing the crew for representing the agency well.

OPERATION CHIEF’S REPORT:

- A. New Engine 72:
Operation Chief Bernier advised the new Engine 72 is moving towards production with an estimated completion date of January 30, 2023. Personnel will travel to review in mid-February 2023, and engine will hopefully be in service by May 2023.
- B. Boat 7-1:
Operations Chief Bernier advised JNH Marina completed work on Boat 71. Boat 71 is now in shop for pump and fabrication repairs with hopes to have in service by next month.

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C. Department Task Books:

Operations Chief Bernier advised he has completed updates on the Firefighter 1 and Company Officer task books. He is currently working on updating the Out of Class Battalion Chief and Boat task books.

CORRESPONDENCE:

- A. Firefighter Aguilar received an offer from South County Fire Authority turned in his letter of resignation. His last day on duty will be August 29, 2022.
- B. District received Delta Dental Renewal rates and are locked in at the same rates until December 31, 2024.

ACTION ITEMS:

- A. APPROVE FY 22/23 FINAL BUDGET
No action taken on item A. Approval of Fiscal Year 2022/2023 Final Budget continued until next Board of Directors Meeting.
- B. APPROVE RESOLUTION 22-3 FISCAL YEAR 2022/2023 DELTA SPECIAL ASSESSMENT
On motion of Alexander, seconded by Gerlack, approve Resolution 22-3 Fiscal Year 2022/2023 Delta Special Assessment in the amount of \$308,744.60. All ayes. Motion carried unanimously.
- C. APPROVE RESOLUTION 22-4 FISCAL YEAR 2022/2023 MEASURE U ASSESSMENT
On motion of Gerlack, Seconded by Alexander, approve Resolution 22-4 Fiscal Year 2022/2023 Measure U Special Assessment in the amount of \$1,469,964. All ayes. Motion carried unanimously.
- D. APPROVAL OF MEDICAL SUPPLIES:
On motion of Alexander, seconded by Gerlack, approve purchase of medical supplies from Life Assist to support EMS policy 4101 in amount of \$4,801.24. All ayes. Motion carried unanimously.
- E. APPROVAL OF LUCAS DEVICE WARRANTY PLAN
No action taken on item E. Board of Directors would like to see correction of dates of warranty plan. Item tabled until next Board of Directors Meeting.
- F. APPROVAL OF ENGINE 77 DECALS
No action taken on item F. District pending quotes for striping and lettering. Item tabled until next Board of Directors Meeting.
- G. APPROVAL OF ENGINE 77 EQUIPMENT
No action taken on item G. District pending list of equipment needed and pricing. Item tabled until next Board of Directors Meeting.

CLOSED SESSION:

- A. None

BUSINESS NOT ON AGENDA FROM PUBLIC:

- A. On behalf of Woodbridge Community, Terry Wells-Brown thanked District for services at National Night Out and announced upcoming Community events including Octoberfest on October 15, 2022, and a Christmas event on December 10, 2022. Mrs. Wells brown also advised district of Woodbridge Magazine and requested information from the district by the 15th each month so she can include in the following next month's magazine.

BOARD COMMENTS:

- A. None

ADJOURNMENT: On motion of Duke, seconded by Alexander, the Board of Directors meeting was adjourned at 11:00 a.m. All ayes. Motion carried unanimously.

ATTEST:

DIANA TIDWELL, District Board Secretary