

WOODBIDGE RURAL FIRE PROTECTION DISTRICT
400 East Augusta Street - Woodbridge
REGULAR MEETING – BOARD OF DIRECTOR’S
July 26, 2023

CALL TO ORDER: President Duke called the regular meeting of the Woodbridge Rural Fire Protection District Board of Directors to order at 10:00 a.m.

ROLL CALL:

Directors Present: David Duke, Thomas Alexander and Richard Gerlack, Michael Manna, Loren Moore

Absent: Operations Chief Brian Bernier

Staff Present: Fire Chief Darin Downey and District Secretary Diana Tidwell

MINUTES: On motion of Gerlack seconded by Manna, the minutes of the regular meeting on June 28, 2023, were approved as received. All ayes. Motion carried unanimously.

INVOICE COMMITTEE REPORT: Director Alexander gave the Invoice Committee Report for the period ending June 30, 2023, which included reviewing the district’s bills and employee costs, and found them to be in order. On motion of Alexander, seconded by Duke, expenditures totaling \$498,104.88 for June 2023, were approved. Motion carried unanimously.

INVOICE COMMITTEE: Director Manna and Director Gerlack will serve on the Invoice Committee reviewing August 23, 2023, at 9:30 a.m. with the regular meeting following at 10:00 a.m.

BUSINESS NOT ON AGENDA FROM PUBLIC:

- A. NONE

FIRE CHIEF’S REPORT:

- A. Alarm & Fire Prevention Report:

Chief Downey reviewed the Alarm and Fire Prevention Reports, and each board member received a copy. Alarm reports show 193 calls for the month of June 2023, bringing the yearly total to 1049, a decrease of 20 calls from the prior year. There were 14 fire inspections completed during the month of June.

- B. Academy 23-1:

Chief Downey advised Fire Academy 23-1 begins tentatively August 7, 2023, with Orientation and Meet and Greet Barbeque hosted by prior academy on August 4, 2023, at 1700.

- C. Radio Grant Update:

Chief Downey advised District finally received portable radios from the portable radio grant. These radios give ability to communicate with other surrounding districts including Stockton fire, Consumnes Fire, the Sheriff’s Office, etc. and enhance automatic/mutual aid between agencies.

- D. Solar Update:

Chief Downey advised solar system just passed final inspection with San Joaquin County on Friday and are in a test mode where we are saving on what we generate during the day and switching back on to the grid at night until PG&E approves, and we go live.

OPERATION CHIEF’S REPORT:

- A. NONE

CORRESPONDENCE:

- A. District Secretary Tidwell advised proposal from Croce, Sanguinetti, and VanderVeen received Monday, July 24, 2023, for Fiscal Year 2022-2023 Annual Audit and Financial Transaction Report. Will be included as an action item at the next Board of Directors meeting.

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ACTION ITEMS:

- A. Approve Resolution 23-3 Fiscal Year 23-24 Delta Special Assessment:
On motion of Alexander, seconded by Moore, Resolution 23-3 for Fiscal Year 2023-2024 Delta Special Assessment approved. All ayes. Motion carried unanimously.

- B. Approve Resolution 23-4 Fiscal Year 23-24 Measure U Special Assessment:
On motion of Gerlack, seconded by Manna, Resolution 23-4 for Fiscal Year 2023-2024 Measure U Special Assessment approved. All ayes. Motion carried unanimously.

CLOSED SESSION:

- A. Workers' Compensation claim pursuant to California Government Code Section §54956.95.
- B. Personnel Action pursuant to California Government Code Section §54957.
The meeting convened into closed session at 10:20 a.m.
The meeting reconvened into open session at 11:00 a.m. with the following action from the Board of Directors:
 - 1. No action taken by the Board of Directors for line-item A.
 - 2. The Board recommended the Fire Chief determine and proceed with proper discipline line-item B.

BOARD COMMENTS:

- A. NONE

ADJOURNMENT: On motion of Moore, seconded by Manna, the Board of Directors meeting was adjourned at 11:02 a.m. All ayes. Motion carried unanimously.

ATTEST:

DIANA TIDWELL, District Board Secretary